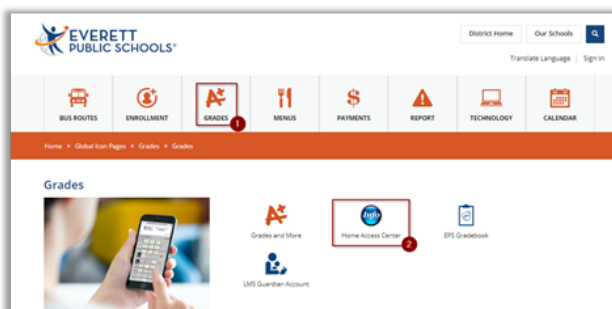


Student Update Short Form in Home Access Center (HAC)

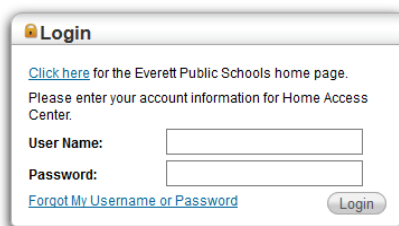
The Student Update Short Form is the compressed version of the Annual Student Information Update Form that occurs from August to October. The Student Update Short Form is available in HAC and will open to guardians/parents from November to June with limited functionalities such as:

- Sign the annual agreement forms
- Update Guaranteed Admissions Release to colleges/universities
- Update release to ASB/Athletics
- Update contact priority order
- Remove emergency contacts

Step One: To sign into HAC, go to Everett Public Schools' website: www.everettsd.org and click on the **A+ Grades** tab, then [Home Access Center](#). Click on the INFO icon.



Step Two: Enter your username/password*:



Login

[Click here](#) for the Everett Public Schools home page.

Please enter your account information for Home Access Center.

User Name:

Password:

[Forgot My Username or Password](#)

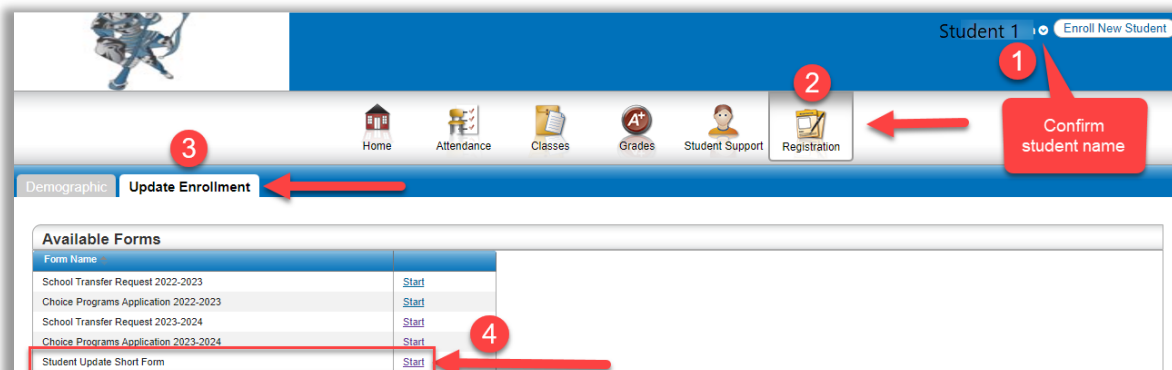
Parents will log in using the same credentials for Gradebook and Canvas Parent websites.

Parent/guardian username is traditionally your first initial, period, last name (example J.Doe for John Doe).
*If you do not know your parent/guardian username and password, please see this [link for further instructions](#).

Step Three: Once signed into [HAC](#), you will be in the **Registration** tab. Confirm the student name on the top-right. If you have multiple students, you can click on the drop-down to change the student's name.

Click on the **"Update Enrollment"** tab. Look for Student Update Form and click on the **"Start"** button to access the Short Form.

A new window will open to begin the Student Update Short Form. Click Submit when done.



Student 1 Enroll New Student

Home Attendance Classes Grades Student Support **Registration**

Demographic **Update Enrollment**

Form Name	
School Transfer Request 2022-2023	Start
Choice Programs Application 2022-2023	Start
School Transfer Request 2023-2024	Start
Choice Programs Application 2023-2024	Start
Student Update Short Form	Start